



## BENTHAM TOWN COUNCIL

Town Clerk  
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Tuesday 8<sup>th</sup> October 2024

**All Town Council Meetings are open to the Public and Press**

**Monday 14<sup>th</sup> October 2024 at 7:30pm**

**Bentham Town Council Open Spaces Committee**

**The Public and Press are invited to attend. The Press and Public may not speak when the Council is in session, but they may make points during the “Comments and Concerns” item on the agenda below.**

**Background papers are available for viewing by appointment before the meeting. They will be circulated to Councillors in the days before the meeting.**

*C Burrow*

**Claire Burrow  
Town Clerk**

### Agenda

- OS20. To receive an annual review from the Parish Caretaker, consider maintenance and potential works over the winter months, Councillors to ask questions if required.
- OS21. **Grass cutting**  
OS21.1 To receive a review of the grass cutting from Paris Caretaker.  
OS21.2 To consider additional areas to the **grass cutting contract** 2025 – 2028.  
OS21.3 To consider the introduction of wildflower areas and identify areas, after research completed by Councillors.
- OS22. **Apologies** from members unable to attend:  
OS22.1 To note apologies for absence given in advance of the meeting.  
OS22.2 To consider acceptance of reasons for absence – if consideration of reasons requested.
- OS23. **Declaration of interest:** -  
OS23.1 To note declarations of interest not already declared under members code of conduct or members register of disclosable pecuniary interest.  
OS23.2 To approve dispensation request – if dispensation request received.
- OS24. **To receive Comment & Concerns:**  
Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; The period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).

- OS25. To **approve the Open Spaces Committee meeting minutes** of Monday 15<sup>th</sup> July 2024 as a true and accurate record.
- OS26. To receive the financial update of the Open Spaces.
- OS27. Street Lights**
- OS27.1 To consider non-functioning street lights on Wenning Avenue.
  - OS27.2 To receive an update on the Cross Lane, Low Bentham street lights, consider further action, if required.
  - OS27.3 To consider a street light review and maintenance tender.
- OS28. Phillip Harvey Playing Fields:**
- OS28.1 To consider potential maintenance/remedial works over winter.
  - OS28.2 To consider a location for the commemorative tree for Her Majesty Queen Elizabeth.
- OS29. To consider the maintenance of School Hill in preparation for the Remembrance service.
- OS30. To consider if **bench replacements** are needed within the Parish.
- OS31. To consider further **tree pruning**.
- OS32. Cemetery matters:**
- OS32.1 To establish Terms of Reference for the task and finish group to explore options and costs to refer to Full Council.
- OS33. To consider the 'slow down' signage for Duke Street from the Friends of Ole Laney.
- OS34. Items for **next meeting and minor items for information** only.
- OS35. Date of **next meeting**.

*C Burrow*

**Claire Burrow**  
**Bentham Town Clerk**  
**Tuesday 8<sup>th</sup> October 2024**