



BENTHAM TOWN COUNCIL

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There will be a Meeting of Bentham Town Council Finance Committee on

Monday 29th July 2024 at 7:30pm

in the Lower Hall of Bentham Town Hall. The Public and Press are invited to attend.

The Press and Public may not speak when the Council is in session, but they may make points during the "Comments and Concerns" item on the agenda below.

Background papers are available for viewing by appointment before the meeting. They will be circulated to Councillors in the days before the meeting.

AGENDA

Please note papers will be numbered as the agenda reference.

F.13 Apologies: To Note Apologies for absence given in advance of the meeting.

F.14 Declaration of Interest: To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.

F.15 To receive Comment & Concerns: Public participation – to hear matters raised by members of the public Or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification)

F.16 To Confirm the Minutes of the previous finance meeting on **Monday 13th May 2024**

F.17 To conduct Quarterly Internal Control checks with RFO for the quarter to July 2024

- A. Payments
- B. Awaiting payment
- C. Receipts. (from files & Scribe)
- D. Bank reconciliation.
- E. VAT return.
- F. Performance against budget.
- G. To review Reserves
- H. To review Virgin Bank o/s Application requirements
- I. To complete the Parish Council Internal Control checklist.

F.18 Items for the next meeting and minor items for information only.

F.19 Date of the next Finance Committee meeting.