



BENTHAM TOWN COUNCIL

Town Clerk:
Bentham Town Hall, Station Road,
Bentham, Lancaster LA2 7LH

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Tuesday 2nd April 2024

**There will be a Meeting of Bentham Town Council on
Monday 8th April 2024 at 7:30pm
in the Lower Hall of Bentham Town Hall. The Public and Press are invited to attend.**

**The Press and Public may not speak when the Council is in session, but they may make points during the
“Comments and Concerns” item on the agenda below.**

**Background papers are available for viewing by appointment before the meeting. They will be circulated
to Councillors in the days before the meeting.**

C Burrow

**Claire Burrow
Town Clerk**

AGENDA

312. **Apologies** from members unable to attend: -
312.1 To Note Apologies for absence given in advance of the meeting.
312.2 To consider acceptance of reasons for absence – if consideration of reason requested.
313. **Declaration of Interest:**
313.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
313.2 To Approve Dispensation Requests – if dispensation request received.
314. **To receive Comment & Concerns:**
Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; The period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).
315. **To confirm the Minutes** of the meetings on;
315.1 Monday 4th March as a true and correct record.
315.2 Monday 18th March 2024 as a true and correct record.
316. **To receive the Police Report** & allow members to ask questions for information - If any.
317. **To receive a Report from County Councillor** (for information only) - If any

318. To **consider and decide** upon the following **planning applications**:
- 318.1 2022/24458/OUT Outline application for up to 27 dwellings with all matters reserved except for access Land South Of Low Bentham Road, High Bentham, Lancaster, LA2 7BP – **extended deadline to 13th April 2024**
- 318.2 ZA24/25848/LBC Proposed conversion of the Horse & Farrier into a single dwelling.83 Main Street, High Bentham, Lancaster, LA2 7HR - **deadline 17th April 2024**
319. To receive and note the following planning decision/information:
- 319.1 ZA23/25514/FUL Change of use of land for the installation of ground mounted solar PV arrays. Bentham Golf Course , Robin Lane, High Bentham, Lancaster, LA2 7AG
GRANTED
- 319.2 ZA23/25516/FUL Change of use of land for the siting of high quality camping pods (5 in total). Construction of road and parking. Bentham Golf Course, Robin Lane, High Bentham, Lancaster, LA2 7AG
GRANTED
- 319.3 ZA23/24928/OUT Outline application for residential development with access, layout and scale for consideration. Green Head Farm, Cross Lane, Low Bentham, Lancaster, LA2 7ES
GRANTED
320. **Financial Matters:**
- 320.1 To receive and note current bank balances as at 18:25 2nd April 2024
Current account: £81,873.51p
- 320.2 To note the pre-agreed contractual payments.
- 320.3 To note the following payments previously authorised:
Clerk, Caretaker and Cleaner contracted wages, 02.04.24.
- 320.4 To approve the payments.
- 320.5 To consider opening a Naylor Myers account.
321. To **receive information on the following ongoing issues and decide further action where necessary:**
- 321.1 To consider defibrillator monitoring by J Lloyd, to note meeting on 10th April at 10am.
- 321.2 To consider protocol of dog bin and public bin collections.
- 321.3 To note ACE elevators are carrying out a 'non-obligatory' report on the Town Hall automatic doors.
- 321.4 To consider the Automatic Door Company call out and servicing report.
- 321.5 To note request from Clerk to North Yorkshire County Council for increased parking enforcement, forwarded to On Street parking 19.03.24
- 321.6 To note request from Clerk to North Yorkshire County Council for further consideration of planned development 19.03.24
- 321.7 To note discussions with the land owners at the Philip Harvey Playing Field regarding the pathway.
- 321.8 To note inspection and monitoring by Rights of Way Officer of the path alongside the Brown Cow, adequate for time of year, potential of increased flooding to properties if tarmacked comments from Countryside Access Technical Officer.
322. **Town Hall matters:**
- 322.1 To consider acquiring a Booster for the Wi-Fi to ensure connectivity in the Ballroom and the Wenningdale Room (Cllr Stannard)
- 322.2 To consider purchasing a microwave for the Ballroom kitchen (Cllr Stannard)
- 322.3 To consider purchasing a smaller table trolley for the Lower Hall table storage to ensure this can fit in the lift when extra tables are required in the Ballroom (Cllr Stannard)
- 322.4 To consider the annual maintenance of the clock from the Cumbria Clock Company at £195.00 excluding VAT annually.

- 322.5 To consider purchasing a new vacuum for the Town Hall, due to inadequate appliances.
- 322.6 To consider action due to the Caretaker and relief Caretaker away between Monday 3rd June and Friday 7th June 2024.
323. **Highways Matters:**
- 323.1 To receive confirmation of the restructure and re-surfacing of B6480 High Bentham Main Street.
- 323.2 To consider the conversion to LED light above pass through to Cleveland Square.
- 323.3 To consider the connection of street lights on Duke Street (Cllr Marshall) email request 20.03.24
324. To consider the **purchase of an area of land at School Hill** from May 2022.
325. To **consider the proposal of the Marketing and Development Committee** and terms of reference. (Cllr Ryan)
326. To receive an update on the **Bentham Masterplan** (Cllr Gerrie)
327. **Correspondence received:** To receive information on the following new correspondence and decide further action where necessary;
- 327.1 Solicitor letter regarding the paving on Main Street.
- 327.2 Member of public offering to maintain the defibrillators with relevant training.
- 327.3 Consider link to Trainline on Bentham Town Council website.
- 327.4 York and North Yorkshire Mayoral election 2 May 2024 comms kit to ensure circulation.
- 327.5 Letter of thanks from Mr and Mrs Cowling regarding the bench plaque.
- 327.6 New owners of the former Bentham Community Youth Building are a community group the restrictive covenant will run with the land and the new owners meet the terms of the covenant.
- 327.7 BES lift inspection Friday 12th April.
- 327.8 Bus route: 582 Bentham – Hornby, Wednesday only, change of operator from 8 April the service will be run by Kirkby Lonsdale Coach Hire
328. To consider the **2024 Calendar** mis-print of June.
329. To consider proposed YLCA Council training now 2.5 hours potential dates; Mondays 12th August, 9th September or 30th September.
330. To receive reports from Councillors who represent the **Council on other bodies** (for information only) - If any.
331. Items for **next meeting and minor items for information** only.
332. Date of **next meeting:** Open Spaces - Monday 15th April 2024
Finance – Monday 22nd April 2024
Annual Parish Meeting – Wednesday 24th April 2024

C Burrow

Claire Burrow
Bentham Town Clerk
Tuesday 2nd April 2024