



# BENTHAM TOWN COUNCIL

Town Clerk:  
Bentham Town Hall, Station Road,  
Bentham, Lancaster LA2 7LH

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Wednesday 13<sup>th</sup> March 2024

**There will be a Meeting of Bentham Town Council on  
Monday 18<sup>th</sup> March 2024 at 7:30pm  
in the Lower Hall of Bentham Town Hall. The Public and Press are invited to attend.**

**The Press and Public may not speak when the Council is in session, but they may make points during the  
"Comments and Concerns" item on the agenda below.**

**Background papers are available for viewing by appointment before the meeting. They will be circulated  
to Councillors in the days before the meeting.**

*C Burrow*

**Claire Burrow (BA Hons)  
Bentham Town Clerk**

## **AGENDA**

292. **Apologies** from members unable to attend: -  
292.1 To Note Apologies for absence given in advance of the meeting. Cllr Marshall  
292.2 To consider acceptance of reasons for absence – if consideration of reason requested.
293. **Declaration of Interest:**  
293.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.  
293.2 To Approve Dispensation Requests – if dispensation request received.
294. **To receive Comment & Concerns:**  
Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; The period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).
295. To **confirm the Minutes** of the meeting on Monday 4<sup>th</sup> March 2024 as a true record.

296. To **receive a Report from County Councillor** (for information only) - If any.
297. To receive an update on arrangements for a named person for the ongoing **defibrillator** checks of the four units.
298. To **consider and comment upon New Planning Applications.** ,
- 298.1 ZA24/25766/FUL Conversion of redundant bakehouse to a two-bedroom dwelling  
Bakehouse To Rear, 38 Main Street, High Bentham, Lancaster, LA2 7HN,
- 298.2 ZA24/25781/HH Alterations to outbuildings to form guest annexe (resubmission of  
application reference ZA23/25086/HH, approved 23rd August 2023) Old Pottery  
Barn, Mewith Bungalow, High Bentham, Lancaster, LA2 7DL,
- 298.3 2022/24482/OUT Outline application for residential development with all matters  
reserved except for access, Land East Of Butts Lane, High Bentham, Lancaster, LA2 7AE,
299. **Highway Matters**
- 299.1 To receive an update on the parking issue in Bentham.
- 299.2 PLANNED ROAD RESTRICTION NOTIFICATION - 19634 - Greenfoot Lane, Low Bentham  
Location: Greenfoot Lane, Bentham CP, Low Bentham, Description of works: Road closure  
for Yorkshire Water to install a new water supply connection. The Restriction will be in place  
for a period of 3 days between 3rd April 2024 and 5th April 2024
300. To consider the re-opening of the **Tourist Information Point.**
- 300.1 Volunteer rota; communications, Councillors volunteering.
- 300.2 Times of opening; to consider opening on a Sunday.
301. To **agree the Accounts for Payment.**
- 301.1 To note the balance for the bank.
- 301.2 To note the pre-agreed contractual payments.
- 301.3 To approve the payments.
302. To receive an update on the **Bentham Masterplan.**
303. To consider a pre-paid payment card for the **Clerk.**
304. **Cemetery:**
- 304.1 To consider the purchasing a 'NO DOGS' sign to replace the old one;
- A4 £12.50 + VAT
- A3 £24.00 + VAT
- Both aluminium composite material (ACM)
- 304.2 To consider the fitting of the sign.
305. To consider the **Calendars.**
307. To consider the **YLCA Bentham Town Council training;**  
- offer is two evening sessions of 2 hours each.
308. To **note the following Correspondence:**
- 308.1 North Yorkshire Police, Fire and Crime Commissioner report.

309. To receive **reports from Councillors** who represent the Council on other bodies (for information only) - If any.
310. Items for **next meeting and minor items for information** only.
311. Date of **next meeting**:  
Full Council – Monday 8<sup>th</sup> April 2024 7:30pm  
Open Spaces – Monday 15<sup>th</sup> April 2024 7:30pm  
Finance Committee – Monday 22<sup>nd</sup> April 2024 7:30pm

*C Burrow*

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**Bentham Town Clerk**  
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