



BENTHAM TOWN COUNCIL

Town Clerk:
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Wednesday 28th February 2024

**There will be a Meeting of Bentham Town Council on
Monday 4th March 2024 at 7:30pm
in the Lower Hall of Bentham Town Hall. The Public and Press are invited to attend.**

**The Press and Public may not speak when the Council is in session, but they may make points during the
“Comments and Concerns” item on the agenda below.**

**Background papers are available for viewing by appointment before the meeting. They will be circulated
to Councillors in the days before the meeting.**

AGENDA

269. **Apologies** from members unable to attend: -
269.1 To Note Apologies for absence given in advance of the meeting. Cllr Marshal
269.2 To consider acceptance of reasons for absence – if consideration of reason requested.
270. **Declaration of Interest:**
270.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
270.2 To Approve Dispensation Requests – if dispensation request received.
271. **To receive Comment & Concerns:**
Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; The period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).
272. To **confirm the Minutes** of the meeting on Monday 19th February 2024
273. To **receive the Police Report** & allow members to ask questions for information - If any.
274. To **receive a Report from County Councillor** (for information only) - If any
275. To **receive a report from the Public Safety Officer** if available
275.1 To consider arrangements for a named person for the ongoing defibrillator checks of the four units.

275.2 From 4.01.24 agenda item 222;

To note the Playing Field's report their defibrillator is suitable, receiving quotes to externally mount existing defibrillator.

275.3 To consider siting of another defibrillator in Bentham.

276. To consider and comment upon New Planning Applications.

276.1 ZA24/25751/FUL Erection of a single storey garden office. Westongate, 13 Main Street, Low Bentham, Lancaster, LA2 7BX,

277. Highway Matters

277.1 To consider parking issues on Bentham Main Street outside the Black Bull and opposite the Co-Op.

277.2 To note that contractor has erected the Street Lighting on Duke Street, awaiting connection.

277.3 Planned road closure of Tatterthorn Road, Bentham CP, High Bentham, Description of works: Road closure for Yorkshire Water to install a new water supply connection.

The Restriction will be in place for a period of 3 days between 18th March 2024 and 20th March 2024

278. To agree the Accounts for Payment.

278.1 To note the balance for the bank.

278.2 To note the pre-agreed contractual payments.

278.3 To approve the payments.

278.4 To consider the quote for a new finger traditional fingerpost in 'Yorkshire' style.

From Finance Committee on 18.01.24:

F29. To consider any potential special projects It was RESOLVED to approve the following projects in 2024 Finger Post £3000

Quote is for £4710.00 + VAT.

279. To restructure Council Committees with new Councillors.

279.1 Finance Committee

279.2 Open Spaces Committee

279.3 Town Hall Committee (suggest an element of Marketing)

279.4 To consider Council representatives.

280. To receive an update on the Bentham Masterplan; currently with Creative Theory.

281. To receive an update on the sale of the Community Youth Building:

280.1 Funds ringfenced.

282. To consider the following Correspondence:

282.1 North Yorkshire, Health and Well-Being Board One Big Thing, Consultation, circulated and regular community groups approached.

282.2 North Yorkshire, Let's Talk Food Campaign, healthy food access and food waste, on Bentham Town Council website.

282.3 Cost of Living Campaign, posters displayed.

282.4 North Yorkshire Home to school consultation, forwarded to Bentham News.

282.5 To consider a way of communicating these to the Public.

282.6 NALC communication on email addresses within Councils.

282.7 To note the Roller-shed letter to member of public.

283. To discuss **Town Hall** matters
- 283.1 To note the repairs to the front of the Town Hall.
- 283.2 To consider purchasing of vacuum insulated jugs, previous ones too small, Caretaker suggested ordering of Pump Pots, ranging from £30.00 - £38.00 +VAT.
- 283.3 To consider the broken drawstrings on the curtains in the Ballroom.
- 283.4 To note the Internet and phone lines are moving to Sky on 6th March.
- 283.5 To consider replacing the mechanism in the automatic doors due to deterioration from age.
284. **Training;**
- 284.1 To note the YLCA (Yorkshire Local Council Association) training events April to September.
- 284.2 To note completed training by Councillor, Off to a Flying Start
- 284.3 To consider the YLCA Bentham Town Council training, postponed;
Two evening sessions of two hours or afternoon session 1pm – 4pm. Either Mondays or Fridays.
285. To receive an update on the **Cleveland Square lease**, still active, no expiration date.
286. To note Bentham Town Council now have an active **Huws Gray account**.
287. **Staffing:**
- 287.1 Caretaker to have a mobile phone contract, phone and SIM contract (previously agreed THM6 27th February 2023)
- 287.2 To purchase a new scanner, photocopier and colour printer for Office.
288. **Open Spaces feedback:**
- 288.1 HAGs inspection dated 27th February 2024, Cllr Paige to carry out weekly inspections with checklist.
- 288.2 Kingsdale Projects are pressure washing the Phillip Harvey Playing Field, relevant paths and signage, English Oak to be planted at the PHPF in memory of Her Majesty the Queen, to receive a quote, pruning of trees on Springfield and Butts Lane – suggested Beaver Tree Surgeon to quote,
- 288.3 Quotes from Kingsdale Projects, Thomas Brown:
- | | |
|---|------------------|
| OS5.3 Pressure wash and spray the path in the cemetery: | £175.00 |
| Cleaning of the parking area Infront of cemetery | £350.00 |
| OS8.1 Footpath by Trout Farm strim twice a year | £25.00 an hour |
| OS10 Benches around Parish | £15.00 per bench |
- 288.4 To consider making the path more user friendly and accessible into the Phillip Harvey Playing Field.
289. To receive **reports from Councillors** who represent the Council on other bodies (for information only) - If any.
290. Items for **next meeting and minor items for information** only.
291. Date of **next meeting**.

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