

MINUTES of the Council Meeting held on Monday **14 August, at 7.30pm – in the Lower Hall, Bentham Town Hall**

Present: Cllrs Adams, Burton, Gerrie, Hill, Marshall, Paige, Ryan & Stannard. The Temporary Clerk, Mrs Burton

109. Apologies from members unable to attend: -
109.1 To Note Apologies for absence given in advance of the meeting.
Cllr Jones
109.2 To consider acceptance of reasons for absence
None
110. Declaration of Interest: -
110.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
None
110.2 To Approve Dispensation Requests – if dispensation request received.
None
111. To receive Comment & Concerns: Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.
None present.
112. To confirm the Minutes of the previous meeting on 24 July 2023 (Paper 2023/158)
RESOLVED: That the minutes of the meeting on 24 July 2023 are agreed and signed
113. To note the minutes of the Finance Meeting on 31 July 2023 (Paper 2023/164)
None
114. To receive the Police Report & allow members to ask questions for information - If any.
None
115. To receive the Clerks Report (for information only). (Paper 2023/159)
Received
The clerk should chase the Pavement quote and Clock install from item 5. Cllr Adams will go through the Unfinished Significant Items list at item 2 and bring an update to the next meeting.
116. To receive a Report from County Councillor (for information only) - If any
None received.
117. To consider and comment upon New Planning Applications.
117.1 ZA23/25081/LBC. Repairs to existing timber conservatory. Grove Hill House, 23 Station Road, Bentham, Lancaster, LA2 7LH.
RESOLVED: The Council has no objections, neutral
117.2 ZA23/25212/FUL. Change of use of land from agricultural use to domestic garden area, erection of garden shed & greenhouse with associated paving, fencing & hedging. Orchard Corner, Clifford Hall, Burton in Lonsdale, LA6 3LW.
RESOLVED: The Council has no comments, neutral
117.3 ZA23/25242/HH. New single storey rear extension to replace existing conservatory. 17 Holme Park, Bentham LA2 7ND
RESOLVED: The Council has no comments, neutral
117.4 NY2023/0120/COU. Consultation on planning application for purposes of Change of use from garden grounds at rear of Pinewood & Ashfield cottages to an educational use by Bentham Primary School is deemed to be 'development' under Town & Planning Act 1990 on land at rear of Pinewood & Ashfield cottages Main St Bentham LA2 7JA.

The Council had concerns about the access which passes across the back of Ashfield Cottages, between the backdoors and the back gardens. This kind of access was felt to be fine for a domestic garden but hardly suitable for an educational establishment and classes of children. The Council also had concerns about the noise levels that could be created. These cottages do back onto Goodenber Play Area, but the equipment etc is much further away and the noise levels generated are low.

RESOLVED: The Council write to NY Planning expressing its concerns about the access arrangements to the garden and the potential noise levels that educational use of the area could generate

117.5 To receive a request for more comments for Planning Application ZA23/25145/CPE (Paper 2023/160)

The request for more information regarding the use of the property and the B1 workspace could not be fulfilled

RESOLVED: That the Council is not aware of any material facts pertaining to the use of this property.

117.6 To receive Planning Decisions – see Clerks Report

118. Highway Matters

118.1 To Consider and Note Highway Matters for Information

It was noted that Butts Lane had been marked up for repair.

The water leak on Station Road will be fixed Wednesday 16 August

The water leak on the junction of Fowgill & Tatterthorn should be reported if not already done so

119. To agree the Accounts for Payment.

| To | For | Amount |
|-------------------------|--|------------------|
| Kingsdale Projects | July Grass Cutting & parish caretaker work | 3210.00 |
| Settle Coal | Second skip for rubbish removal | 158.40 |
| Thomas Graham | Cleaning supplies | 242.24 |
| HMRC | PAYE (April-June) | 502.17 |
| Ruth Green | Locum caretaker | |
| | | |
| | | |
| Total Energies | Town Hall electric supply | 455.35 |
| North Yorkshire Council | Excess Waste Charges | 1.80 |
| | | |
| TOTAL | | £4,569.96 |

RESOLVED: That the accounts be approved for payment

RESOLVED: That Cllrs Burton & Marshall authorise payments

120. To consider the following Correspondence: -

120.1 To receive a request for the provision of more dog bins on the railway bridge and agree a response (Paper 2023/161)

RESOLVED: That NY Council be asked to provide another dog bin between the River Bridge and the top of Station Road, a litter bin at Police Yard bus stop and a dog bin at the corner of Cross Lane and Green foot Lane

120.2 To receive a request for information about the Community Emergency Group and agree a response (Paper 2023/162)

RESOLVED: The questionnaire was completed for forwarding on to

120.3 To receive information about the Northern Power Grid Foundation and agree a way forward, if any (Paper 2023/163)

RESOLVED: That Cllr Adams complete the application on behalf of Council

120.4 To discuss a request to remove a tree from the cemetery and agree a way forward.

RESOLVED: That the Parish Caretaker be asked to remove the tree at ground level

121. To receive Reports from Councillors who represent the Council on other bodies (for information only) - If any. None

122. Items for next meeting and minor items for information only.
Cllr Paige asked for Christmas Lights and the Town Hall to be added to the next agenda.
It was noted that the Low Bentham clothes bank is not emptied regularly enough.

123. Date of next meeting.
4 September 2023

The public part of the meeting finished 8.20pm

124. To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential nature of the remainder of the business, that the public and press be excluded further from the meeting, whilst items 125 & 126 are considered: -

125. To further discuss the sale of the Community Youth Building and the completion of any necessary paperwork.
RESOLVED: That the Council will permit the CYB keys to be signed out by a named individual (Hub Trustee) who must accompany potential contractors in the building
RESOLVED: That the Council accepts OSG Solicitors Terms of Engagement and the forms be signed
RESOLVED: That Cllrs Adams & Marshall be signatories for the Council
RESOLVED: That the Cllr Marshall completes form CPSE7 as discussed and forwards to Cllr Adams for checking before being sent to the solicitor. The gas & electric safety test reports, the insurance certificate and the fire risk assessment to be attached.

126. To further discuss the Clerk's Vacancy.

Mrs J Burton, Cllr Gerrie and Cllr Stannard left the meeting.

RESOLVED: That the Council will offer both applicants the position of Clerk on a job share basis as detailed in the job offer letter. Mrs J Burton 21 hours per week, Ms C Burrows 18 hours per week
The Council will assign Mrs J Burton some in depth additional work and training of the job share clerk. To facilitate this the Council will remunerate an honorarium of 10% plus pension contribution. A salary review will be carried out in 6-12months.

There being no further business the meeting closed at 21:25