

# BENTHAM TOWN COUNCIL



Town Clerk:  
Christine Downey  
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Bentham, Lancaster LA2 7LH

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**1st March 2023**

## **7.00 pm at the Town Hall for Presentation of the Draft Bentham Masterplan, By the Bentham Masterplan Team. 7.00 pm**

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**There will be a Meeting of the Bentham Town Council on  
Monday 6<sup>th</sup> March 2023 at 7.30 pm  
– to be conducted in the Lower Hall at Bentham Town Hall.**

**All Town Council Meetings are open to the Public and Press.**

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

***C Downey.*** 01/03/2023: Christine Downey: Clerk/RFO .

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## **AGENDA**

330. **Apologies** from members unable to attend: -  
330.1 To Note Apologies for absence given in advance of the meeting.  
330.2 To consider acceptance of reasons for absence – if consideration of reason requested.
331. **Declaration of Interest:** -  
331.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.  
331.2 To Approve Dispensation Requests – if dispensation request received.
332. To receive **Comment & Concerns:** Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.

(NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; The period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).

333. To consider written applications for the office of councillor and to fill vacant seats by **co-option**, if any.
334. To **Confirm the Minutes** of the previous meetings on 20<sup>th</sup> February 2023. (Paper 2023/67)
335. To receive the **Police Report** & allow members to ask questions for information - If any.
336. To receive a **report from the Public Safety Officer** & allow members to ask questions for information – if any.
337. To receive the **Clerks Report** (for information only). (Paper 2023/68)
338. To receive **Reports from CCLlr & DCllrs** (for information only) - If any
339. Planning
- 339.1 To consider and comment upon **New Planning Applications**:
- 339.1.1 **2023/24814/VAR**. Application for variation of condition no 3 (CDC Materials), 5 (CDC SDCS) and 6 (Landscaping) to approved planning application referenced 2020/22363/FUL. Little Croft Barn, Sunderland House, Burton in Lonsdale, Carnforth, LA6 3LN.
- 339.1.2 **2023/24828/VAR**. Application for variation of condition no 2 (Approved Plans) to approved planning application referenced 2022/24039/FUL for 2022, for revisions including raising roof height to accommodate 5<sup>th</sup> bedroom. Land North of Fern House, Burton Road, Low Bentham, Lancaster, LA2 7ER.
- 339.2 To receive **Planning Decisions**
- 339.2.1 Appeal Decisions – see clerks report.
- 339.2.2 **2023/24714/CPL**: Valley Field, Low Bentham Road, Low Bentham, Lancaster, LA2 7BT. Craven District Council hereby certify that on 16<sup>th</sup> January 2023 the development described in the first schedule to this certificate in respect of the land specified in the second schedule to this certificate and cross hatched on the plan attached with this certificate, was lawful within the meaning of Section 192 of the Town and Country Planning Act 1990 (as amended).
340. To consider and note **Highway Matters** for information. (Councillors can comment on any minor highway issues currently causing concern. NB: Councillors may report all concerns online to NYCC).
341. To receive the **Operational Inspection Report** of 01/02/2023 on the Philip Harvey Playing Field and to agree a way forward. (Paper 2023/69)
342. To agree the **Accounts for Payment**.
- 343. Tourist Information Point: -**
- 343.1 To discuss and agree arrangements for opening TIP.
- 343.2 To discuss and agree arrangements for TIP Coffee Morning on 24<sup>th</sup> June 2023.
344. To review the **revised room booking rates**, as recommended by the Town Hall Management Sub-committee, and agree a way forward. (Paper 2023/75)
- 345. To consider the following Correspondence and to agree a way forward and/or a response: -**
- 345.1 Pantomime posters 1909. (Papers 2023/70 to 72)
346. To Receive **Reports from Councillors** who represent the Council on other bodies (for information only) - If any.
347. Items for next meeting **and minor items for information** only.

348. Date of next meeting.

349. To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential nature of the remainder of the business, that the public and press be excluded further from the meeting, whilst item **350 and 351 are** considered: -

350. To consider items of correspondence received regarding the **Community Youth Building** (if any) and agree a way forward. (Papers 2023/73 and 74)

351. To discuss the new clerk position and advert and to agree a way forward,

*C Downey*

**01/03/2023**

**Christine Downey  
(Clerk/RFO).**