

# BENTHAM TOWN COUNCIL



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**22nd February 2023**

**There will be a Meeting of the Bentham Town Council Town Hall  
Management Sub-committee on  
Monday 27th February 2023 at 7.30 pm  
– to be conducted in the Lower Hall at Bentham Town Hall.**

**All Town Council Meetings are open to the Public and Press.**

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

***C Downey.*** 22/02/2023: Christine Downey: Clerk/RFO .

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## **AGENDA**

THM1 To appoint a **Chairman** of the Town Hall Management Sub-committee.

THM2 To receive background information – extracts from minutes of 05/12/2022 and 03/01/2023. (Papers 2023/60 and 61)

THM3 **Apologies** from members unable to attend: To Note Apologies for absence given in advance of the meeting.

THM4 **Declaration of Interest:** To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.

THM5 To receive **Comment & Concerns:** Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.

THM6 To review the recent **complaints** and agree a way forward. (Papers 2022/200 and 2023/62)

THM7 To **review the prices for room-hire** at the Town Hall, and to make recommendations to full council. (Paper 2023/63 and 64)

THM8 To consider the amount of time to be allowed free of charge to hirer's, to set up before an event, and to clear away after an event, and to make recommendations to full council.

THM9 To consider requests for special arrangements and/or concessionary rates: -

- 9.1 Churches Together group request for the fee for a community lunch event on Monday 8<sup>th</sup> May 2023 in the Ballroom, to celebrate the coronation, to be waived.
- 9.2 Hip Joint request for extra free setting up and clearing away time. (Paper 2023/65)
- 9.3 Bentham Theatre group request to be provided with keys and storage space.
- 9.4 Carolyn Carolyne Lobb, Multiply Engagement & Delivery Officer (PT), North Yorkshire County Council re cost-of-living road show events. (Paper 2023/66)

THM10 To consider the **caretaking arrangements** and to make recommendations to full council, if necessary.

THM11 To consider the arrangements for **building maintenance** and to make recommendations to full council, if necessary.

THM12 To consider the management of the building as a venue and make recommendations to full council if appropriate, for a way forward: -

- 12.1 In the short term, and
- 12.2 In the long term.

THM13 To **walk through the Town Hall** and decide what repairs and maintenance issues require attention (if time allows), or to agree a date for the walk through of the Town Hall.

THM14 Items for next meeting **and minor items for information** only.

THM15 Date of next meeting.

*C Downey*

**22/02/2023: Christine Downey. (Clerk/RFO).**