

BENTHAM TOWN COUNCIL



Town Clerk:
Christine Downey
Bentham Town Hall, Station Road,
Bentham, Lancaster LA2 7LH

Tel/Fax: 015242 62587
Email: townclerk@benthamtowncouncil.co.uk

1st February 2023

**There will be a Meeting of the Bentham Town Council on
Monday 6th February 2023 at 7.30 pm
– to be conducted in the Lower Hall at Bentham Town Hall.**

All Town Council Meetings are open to the Public and Press.

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

C Downey. 01/02/2023: Christine Downey: Clerk/RFO .

AGENDA

296. **Apologies** from members unable to attend: -
296.1 To Note Apologies for absence given in advance of the meeting.
296.2 To consider acceptance of reasons for absence – if consideration of reason requested.
297. **Declaration of Interest:** -
297.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
297.2 To Approve Dispensation Requests – if dispensation request received.
298. To receive **Comment & Concerns:** Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.
(NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; The period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).
299. To consider written applications for the office of town councillor and to fill vacant seats **by co-option.**
300. To **Confirm the Minutes** of the previous meetings on 23rd January 2023. (Paper 2023/33)
301. To receive the **Police Report** & allow members to ask questions for information - If any.

302. To receive a **report from the Public Safety Officer** & allow members to ask questions for information – if any.
303. To receive the **Clerks Report** (for information only). (Paper 2023/34)
304. To receive **Reports from CClr & DCllrs** (for information only) - If any
305. To receive an update on the **Bentham Masterplan** & allow members to ask questions for information – if any.
- 306. Planning Matters: -**
- 306.1 To consider and comment upon **New Planning Applications**
- 306.1.1 2022/24458/OUT. Outline application for up to 27 dwellings with all matters reserved except for access. Land South of Low Bentham Road, High Bentham, Lancaster, LA2 7BP.
- 306.1.2 2022/24482/OUT. Outline application for residential development with all matters reserved except for access. Land East of Butts Lane, High Bentham, Lancaster, LA2 7AE.
- 306.1.3 2023/24727/HH. Single side extension and front porch. Peartree Cottage, Low Bottom, Birkwith Lane, Low Bentham, Lancaster, LA2 7DF.
- 306.2 To receive **Planning Decision** – see Clerks Report.
- 307. Highway Matters: -**
- 307.1 To discuss problems at **Grasmere car park** and agree a way forward.
- 307.2 To discuss **parking enforcement issues** and agree a way forward.
- 307.3 To discuss whether to request more information about possible installation of **vehicle charging points** in Bentham, as a means of generating income and attracting more visitors. (Paper 2023/44)
- 307.4 To consider and note Highway Matters for information. (Councillors can comment on any minor highway issues currently causing concern. NB: Councillors may report all concerns online to NYCC).
308. To agree the **Accounts for Payment**.
309. To discuss the time scale for the **replacement windows in the Ballroom** at the Town Hall and agree a way forward.
310. To consider the **Draft Parish Charter Consultation** and agree a way forward and/or a response. (Papers 2023/35 to 39)
- 311. To consider the following correspondence and to agree a way forward and/or a response: -**
- 311.1 **Letter of Agreement between** the appointed Internal Auditor (item 57.4 of 21/06/22), **Elkerlodge Bookkeeping, and Bentham Town Council**, for signature by the Chairman. (Papers 2023/40 and 41)
- 311.2 Condition of the **gravestones at St Margaret’s Church**. (Paper 2023/42)
312. To receive the notice that shows North Yorkshire County Council’s intention to pass a resolution at a meeting on the 7 February 2023, in relation to adopting the provisions of Part II of the Local Government (Miscellaneous Provisions) Act 1976. (Paper 2023/43)
313. To Receive **Reports from Councillors** who represent the Council on other bodies (for information only) - If any.
314. Items for next meeting **and minor items for information** only.

315. Date of next meeting.

316. To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential nature of the remainder of the business, that the public and press be excluded further from the meeting, whilst item **317** is considered: -

317. To consider items of correspondence received regarding the **Community Youth Building** and agree a way forward, if any.

C Downey

01/02/2023

**Christine Downey
(Clerk/RFO).**