



## BENTHAM TOWN COUNCIL

### MINUTES of the Open Spaces Committee on Monday 18 February 2019 at 7.30pm in the Wenningdale Room.

- Present: Cllrs Bridgeman (Chairman), Burton, Marshall, Taylor, and the Clerks Gill Mason and Christine Downey.
- OS27 To receive apologies from members unable to attend  
Apologies received from Cllrs Faraday and Swales.
- OS28 To receive and record any member's Declaration of Interest in relation to any items on the agenda  
Cllr Taylor declared a DPI on item 36 to award the ducting contract for street lighting on Duke Street as one of the contractors offering a tender of work.
- OS29 To note and agree minutes of the previous meeting on 19<sup>th</sup> November 2018  
**RESOLVED: That agreement of the minutes of 19<sup>th</sup> November 2018 is carried over to the next meeting.**
- OS30 To agree a way forward to pursue wheelie bin at PHPF  
A bin was ordered on 03/10/2018 from Colin Ridehalgh at Craven DC and District Councillor Linda Brockbank was chasing this up. On 03/01/19 staff in waste management at Craven reported that there is no record of a request.  
When this is resolved and the bin arrives it will be kept by the gate at the front of PHPF, with a sticker on it for identification, to be chained to wall/fence and padlocked, to be emptied fortnightly in normal bin collection. Clerk to put bin out for collection as part of the weekly PHPF inspection and Cllr Bridgeman to return it after emptying.  
It was thought that a short flag path to stand the wheelie bin on should be considered.  
**RESOLVED: Clerk to follow up order of bin with Craven DC.**
- OS31 Welcome walls – report from Councillor Faraday regarding Blooming Bentham maintaining the welcome walls  
Volunteers not covered by our insurance and have no public liability insurance, so cannot maintain the welcome walls. Thomas Brown has been doing it and can possibly plant them. It was suggested that we need a Parish Caretaker, to deal with all the odd jobs at an agreed rate. Two quotes required.  
**RESOLVED: Clerk to compile a list of all the little jobs to be done for the next meeting.**  
**RESOLVED: Clerk to ask Thomas Brown what his hourly rate would be for Parish Caretaker jobs, details in writing.**  
**RESOLVED: Clerk to ask Andrew Tennant what his hourly rate would be for Parish Caretaker jobs, details in writing.**  
**RESOLVED: Clerk to check budget for Parish Caretaker.**
- OS32 To agree a way forward regarding the proposal to include Blooming Bentham in the volunteers' meal.  
As they are not council volunteer's they cannot be included in the volunteer's meal.  
**RESOLVED: not to include Blooming Bentham in the volunteers' meal.**



## BENTHAM TOWN COUNCIL

- OS33 To formally award the grass cutting contract  
It was resolved at the full council meeting of 6<sup>th</sup> December 2018 that Thomas Brown complete the grass cutting contract for the term 2019-2021. Andrew Tennant will be awarded the grass cutting contract for High Bentham playing field.  
Thomas Brown has asked if he should cut PHPF now and not wait until April, it was agreed to rely on his professional judgement and that all four green spaces will need a cut before April, as will the High Bentham playing field. The extra cost will be £440. (Cemetery £100 + Goodenber Play Area £100 + The Green Low Bentham £30 + PHPF £110 + High Bentham Playing Field £100). The extra cost to be met by not proceeding with the tree pruning on Furness Drive.  
**RESOLVED: Clerk to contact Thomas Brown and get contract signed.**  
**RESOLVED: To approve one cut on the four green spaces and the High Bentham playing field after next council meeting on 4<sup>th</sup> March 2019, to be invoiced before 31<sup>st</sup> March 2019 to be in this year's budget.**  
**RESOLVED: Cllr Bridgeman to tell Thomas Brown to go ahead with the four green spaces cut after 4<sup>th</sup> March 2019 council meeting.**  
**RESOLVED: Cllr Taylor to tell Andrew Tennant to go ahead with one cut of the High Bentham playing fields after 4<sup>th</sup> March 2019 council meeting.**
- OS34 To agree a way forward regarding cutting High Bentham playing field  
The Grant to the High Bentham Playing Field Association was capped at £3000 for grass cutting.  
**RESOLVED: To award the grass cutting contact for High Bentham playing field to Andrew Tennant.**  
**RESOLVED: Clerk to contact Andrew Tennant and get contract signed.**  
**RESOLVED: The council to keep track of the cuts throughout 2019.**
- OS35 To agree a way forward regarding the footpath near the trout farm in Low Bentham  
Linda Brockbank is chasing Katherine Inman at Yorkshire Housing to see if they have anything left in their budget for this matter.
- OS36 To award the ducting contract for street lighting on Duke Street  
**RESOLVED: That the contract should be awarded by the full council.**
- OS37 To agree on the content of a letter to the residents on Wenning Ave re the ENWL doing the work at the top of Mayfield Road and its distribution  
A letter was distributed to the affected households by the clerk on 18<sup>th</sup> February 2019. No further action required.
- OS38 To award the contract for fencing along PHPF  
John Paul to go ahead and dismantle the Willow tree, cutting the fence as necessary and wiring it back in place after removal of the tree.  
Clarification is needed regarding the gate proposed by Hanafin's, need to establish if it will match the galvanised fence and will it be good enough.  
**RESOLVED: Cllr Bridgeman to ask John Paul to proceed with removal of the willow.**  
**RESOLVED: Clerk to ask Hanafin's for clarification re gate and request a drawing or picture of it.**



## BENTHAM TOWN COUNCIL

- OS39 To agree a way forward regarding HAGS and PHPF  
Clerk sent letter with deadline of 13/02/19 for response, sent as letter and email. Response that came back very poor. HAGS haven't even done the remedial work that was on their own report. Council withholding payment of final amount and may need legal advice on the position. The head of installation and services at HAGS is John Grayson. Way forward is to invite him to a meeting on site, and ask him to personally resolve some issues that council still have. Next step would be to solicitors' letter.  
**RESOLVED: Cllr Bridgeman to invite John Grayson to on site meeting to resolve the issues.**
- OS40 To receive and consider minor items / items for the next agenda  
**RESOLVED: The open Space committee will conduct a walk around the parish on Saturday 23<sup>rd</sup> March 2019. Meet at the cemetery at 9.30.**  
**RESOLVED: Clerk to attend Play Area Inspection Training in Ripon on Wednesday 17<sup>th</sup> April 2019.**  
**RESOLVED: Cllr Bridgeman to instruct clerk in how to conduct the weekly PHPF inspection on Sunday 24<sup>th</sup> February 2019, clerk to conduct the weekly inspections thereafter.**
- OS41 Date of next meeting  
(Parish walk on Saturday 23<sup>rd</sup> March)  
**RESOLVED: That the date for the next meeting will be Monday 29<sup>th</sup> April at 7.30pm in the Wenningdale Room.**

There being no further business, the meeting closed at 21.05.