

BENTHAM TOWN COUNCIL



Town Clerk:
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28th December 2022

There will be a Meeting of the Bentham Town Council Finance Committee on Wednesday 4th January 2023 at 7.30 pm – to be conducted in the Lower Hall at Bentham Town Hall.

All Town Council Meetings are open to the Public and Press.

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

The business to be transacted at this meeting is set out in the Agenda below.

Christine Downey

28/12/2022: Christine Downey: Clerk/RFO.

AGENDA

- F37. **Apologies:** To Note Apologies for absence given in advance of the meeting.
- F38. **Declaration of Interest:** To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
- F39. To receive **Comment & Concerns:** Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (**NB:** for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification)
- F40. To **Confirm the Minutes** of the previous meetings on 10th October 2022. (Paper F2022/37)
- F41. To conduct **Quarterly Internal Control checks** for the quarter to 31/12/2022: -
41.1 Payments and receipts. (Paper F2022/38)
41.2 Bank reconciliation. (Paper F2022/39)
41.3 VAT return. (Paper F2022/40)
41.4 Performance against budget. (Paper F2022/41)
41.5 To complete the Parish Council Internal Control checklist. (Paper F2022/42)
- F42. To review the position of **allocated and unallocated reserves**. (Paper F2022/43)
- F43. To consider a **transfer to or from the deposit account** and to agree a way forward. (Paper F2022/44)

- F44. To receive an update on the **unfinished Special Projects** and other significant work. (Paper F2022/45)
- F45. To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential nature of the remainder of the business, that the public and press be excluded further from the meeting, whilst item **F46** is considered: -
- F46. Any actions from the 2022 staff reviews to be considered, and a way forward to be agreed, if applicable. (Papers F2022/46 to 48)
- F47. REOPEN THE MEETING TO THE PUBLIC.**
- F48. To consider the **draft budget** and agree a version for proposal at the Precept Meeting. (Paper F2022/49)
- F49. To consider 2023/2024 **grant applications**.
- F50. To consider 2023/2024 **special projects** and costings. (Paper F2022/50)
- F51. Items for the next meeting and minor items for information only.
- F52. Date of the next Finance Committee meeting.

Christine Downey

28/12/2022. Christine Downey. (Clerk/RFO)