

BENTHAM TOWN COUNCIL



Town Clerk:
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30th November 2022

**There will be a Meeting of the Bentham Town Council on
Monday 5th December 2022 at 7.30 pm
– to be conducted in the Lower Hall at Bentham Town Hall.**

All Town Council Meetings are open to the Public and Press.

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

C Downey.

30/11/2022: Christine Downey: Clerk/RFO

AGENDA

216. **Apologies** from members unable to attend: -
216.1 To Note Apologies for absence given in advance of the meeting.
216.2 To consider acceptance of reasons for absence – if consideration of reason requested.
217. **Declaration of Interest:** -
217.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
217.2 To Approve Dispensation Requests – if dispensation request received.
218. To receive **Comment & Concerns:** Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.
(NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; The period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).
219. To **Confirm the Minutes** of the previous meetings on 21st November 2022. (Paper 2022/194)
220. To receive the **Police Report** & allow members to ask questions for information - If any.
221. To receive a **report from the Public Safety Officer** and allow members to ask questions for information – if any.
222. To receive the **Clerks Report** (for information only). (Paper 2022/195)

223. To receive **Reports from CClr & DCllrs** (for information only) - If any
224. To receive an update on the **Bentham Masterplan** & allow members to ask questions for information – if any.
225. Planning
- 225.1 To consider and comment upon **New Planning Applications**
- 225.1.1 2022/24556/FUL. Conversion of redundant bakehouse to detached two-bedroom dwelling. Bakehouse to rear of 38 Main Street, High Bentham, Lancaster, LA27HN.
- 225.2 To receive **Planning Decision** – see Clerks Report.
- 225.3 To Receive **Correspondence on Planning Issue** and agree a response: Notification of Planning Application Appeal. 2022/24070/OUT. Development at Greenfoot Lane, Low Bentham, Lancaster. (Paper 2022/196)
- 226. Highway Matters: -**
- 226.1 To consider and comment upon consultation documents.
- 226.1.1 NYCC Sealed Order Consultation for Highways Act 1980 Public Path Diversion Order Application No: CRA-2022-02-DO. (Papers 2022/207 and 208)
- 226.2 To consider and note Highway Matters for information. (Councillors can comment on any minor highway issues currently causing concern. NB: Councillors may report all concerns online to NYCC).
227. To agree the **Accounts for Payment**.
228. To review the updated **Community Emergency Plan** and to agree a way forward. (Paper 2022/197)
229. To consider the **Draft Civility & Respect: Councillor – Officer Protocol**. (Paper 2022/198)
230. **Transfer of the footprint of the old toilet block at School Hill from Craven District Council to Bentham Town Council**: To consider the terms of engagement and terms of business from Oglethorpe Sturton & Gillibrand, and the draft transfer and agree a way forward. (Paper 2022/182 and 2022/199A and 199B)
231. To consider asking CDC to install larger **bins at Bentham Playing Field**.
232. To consider the facilities and system regarding **room booking at the Town Hall**, and how these could be improved to attract more people. (Paper 2022/200)
233. To consider making nominations for the **Craven District Council Legacy Sub-Committee Award**, and agree a way forward. (Paper 2022/168)
234. To consider the following **Correspondence** and to agree a way forward and/or a response: -
- 234.1 Correspondence re **Oak trees on Mill Hill** which are reported to be in a dangerous condition. (Papers 2022/201 and 202).
- 234.2 Correspondence re trimming of **trees on Mount Pleasant, Butts Lane and Springfield**. (Paper 2022/203)
- 234.3 Invitation to town and parish councils to submit **expressions of interest in managing services and assets on behalf of North Yorkshire Council**. (Papers 2022/204 and 205)
235. To receive items of **correspondence for information only**: Correspondence from Rhys Evans. (Paper 2022/206)

236. To Receive **Reports from Councillors** who represent the Council on other bodies (for information only) - If any.
237. Items for next meeting **and minor items for information** only.
238. Date of next meeting.
239. To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential nature of the remainder of the business, that the public and press be excluded further from the meeting, whilst item **240 is** considered: -
240. To consider items of correspondence received regarding the **Community Youth Building** and agree a way forward, if any.

C Downey.

30/11/2022

Christine Downey
(Clerk/RFO).