

## BENTHAM TOWN COUNCIL

### Minutes of the Council Meeting held on Monday 4 September, at 7.30 pm in the Lower Town Hall

Present Cllrs Adams, Bridgeman, Faraday, Handford, Pritchard, Swales, Taylor, Townson & Vendy. Also DCllr Brockbank, the clerk Mrs Burton, the coordinator Mrs Hawkins and 3 parishioners

66. To Receive Apologies from members unable to attend  
Cllrs Marshall & Stannard, DCllr Thompson
67. To Receive & Record any member's Disclosable Pecuniary Interest in relation to items on the agenda and to receive and decide members' requests for DPI dispensations - none
68. To Receive Comment & Concerns - none
69. To Confirm the minutes of the previous meeting  
**RESOLVED: That the minutes of the meeting on 3 & 17 July be signed**
70. To Note the appointment of Mrs Deborah Hawkins as the new Council Coordinator - noted
71. To Receive the Clerks Report (for information only) – see end of these minutes  
An invitation to take part in the CDC Peer Challenge on 19 September had been received earlier in the day. Any interested Cllrs should apply to chudson@cravencdc.gov.uk
72. To Receive the Police Report & allow members to ask questions for information  
A written report had been received in the absence of any officer able to attend the meeting. 14 reports were received in August, including an RTA outside Armstrong's Builders Merchant, anti-social behaviour on the old school grounds, highways disruption due to a tree in the road, theft of tools from a van, theft of garden equipment & domestic incidents. There are now speed camera vans working out of Skipton covering Craven. In an update on the vandalism of the wall at Ellergill. Cllr Bridgeman said that she had agree to work with the police and boys in question to get the wall repaired. Cllrs Faraday & Taylor agreed to be involved as well.
73. To Receive Reports from CCllr & DCllrs (for information only)  
DCllr Brockbank reported, as Craven's Dementia Champion, that the Dementia Friendly Group had been constituted including retailers, Bentham News, the Churches, Age Concern, WI, Pioneer Projects, the Golf Club among others.  
CDC are consulting on their coming budget as they need to save a further £385K – this is already an agenda item. Settle Pool have opened a charity shop in Settle and are working with CDC to extend the use of the building etc to raise further funds. The Library move seems to have revitalised the service and there have been significant numbers of new members.  
DCllr Brockbank was asked to raise the subject of the grass cutting near Cleveland Square as it has still not been cut despite assurances from Craven that it would be. It would seem they are cutting the wrong piece of land. She also promised to find out what was happening regarding plastics recycling as per the question raised with DCllr Thompson before the summer break.
74. Planning
- 74.1. To Consider and Comment upon New Applications
- 74.1.1. 2017/18161/VAR Application to vary condition 2 (revised internal arrangement, revised window & door positions), condition 5 (window & door colours) & condition 7 (velux roof lights) of previously approved application 08/2012/12855 at redundant water treatment works building, Mewith Lane, Bentham  
**RESOLVED: That the Council had no objections to this application**
- 74.1.2. 2017/18206/FUL Installation of single 17.8m to tip KW6 wind turbine with associated infrastructure at Oak Tree House, Oak Tree Farm, Low Bentham  
**RESOLVED: That the Council had no objections to this application**
- 74.1.3. 2017/18255/VAR Application to vary condition 3 (design & detail), 8 (parking & turning), 9 (pedestrian access), 10 (soft landscaping), 12 (scheme of hard landscaping), 17 (caravan external finishes) & 18 (external finishes plots 5 & 6) of original planning consent 08/2016/17386 at Toll Bar Gardens, Wennington Road, Low Bentham  
**RESOLVED: That the Council had no objections to this application**
- 74.1.4. 2017/18274/ADV Application for advertisement consent for 1 x fascia only logo halo illuminated, 1 x externally illuminated projector, 1 x non-illuminated wall mounted aluminium panel at United Cooperatives Late Shop, Main Street, High Bentham – ALREADY APPROVED
- 74.2. To Receive Planning Decisions  
- If any (see Clerks Report)

## 74.3. To Receive Correspondence on Planning Issues

- 74.3.1. To discuss the required Open Space contribution of £46,000 required for application 08/2017/17887 to address the quality deficiency in play & recreation provision in Bentham, and how it might be allocated

Whilst recognising that this money may not be available for several years it was agreed that there were many projects where it could be spent. Foremost at this time are: replacement of older equipment at Goodenber Road, adult gym equipment & MUGA lighting at Low Bentham School Playing field, a hardcore path by the river, assistance in revitalising the teams etc at the Playing Fields in High Bentham. These should be notified to Bruce Dinsmore & kept updated as the time passes.

**RESOLVED:** That an initial list of potential recipients be sent to Bruce Dinsmore, to be updated as necessary

- 74.3.2. Others, if any (see Clerks Report)

## 75. Highways Matters

- 75.1. To Receive notification from NYCC Highways that they would not support changes to the Rose Garden to provide parking

Accepting that the new access would be unacceptable, the Council agreed to ask NYCC Highways for their suggestions to solve the parking problems in Low Bentham

**RESOLVED:** That NYCC Highways be asked to help solve the parking problems on Burton Road

- 75.2. To Receive an update from NYCC Highways on tactile paving at Black Bull corner and Cleveland Square

It was noted that NYCC Highways would not be replacing the tactile paving in this area. It was also noted that the original tactile paving was not 'official' as it could not be paired with a similar piece on the opposite side of the road due to the shape of the junction.

- 75.3. To Receive updates from NYCC Highways on various blocked gullies etc from the July meeting

The gully on Springfield at Pye Busk had been cleared, but all others were reported as 'being added to the annual cleaning schedule'. It was agreed that NYCC Highways should be asked when this work was timetabled, and that the list of obscured gullies be updated and reiterated.

**RESOLVED:** That all blocked gullies be reported again to NYCC Highways and an approximate time for clearing requested.

- 75.4. To Discuss the problem with delivery vehicles parking outside the Co-Op & blocking the road and agree a way forward, if any

**RESOLVED:** That a letter be sent to the Co-Op Management team asking them to ask their drivers to park considerately.

- 75.5. To Receive a request for action on waste water leaking onto the footpath behind Grasmere Drive

Waste water is the responsibility of the landowner unless it is sewerage in which case it is the responsibility of United Utilities. This request should be passed to Yorkshire Housing who own properties in the area and may be responsible.

**RESOLVED:** That this request be forwarded to Yorkshire Housing for consideration.

- 75.6. To Note the diversion of Public Footpath 05.8/8, Ravensclose Brow - noted

- 75.7. To Consider and Note Highway Matters for Information

The inspection cover outside the Co-Op, that has been reported previously, has sunk further into the road. There is a raised metal cover on King Street close to Kings Buildings which is a trip hazard. Disability buggies and prams have to go round it as it is too high to mount.

Further potholes have developed on Burton Road near Ellergill Lane.

**RESOLVED:** That these concerns be reported to NYCC Highways

76. To Note the draft minutes of the Finance Committee meeting on 12 July, and consider recommendations, if any. The bank reconciliation at 30 June 2017 was as follows:

	Bank Statement	Plus O/s Receipts	Less O/s Cheques	Balance
Current	6190.13	185.88	5929.90	446.11
PSDF	202000.00			202000.00

- 76.1. To agree the proposed Grants Policy

A question was asked about the exclusion of Limited Companies, but the Council voted (8 for) to accept the policy as written

**RESOLVED:** That the Grants Policy be accepted as written

77. To Note the draft minutes of the Open Spaces Committee meeting on 17 July – noted  
An initial development meeting had been held with Hags on 29 August and construction of the Play Area will begin on 11 September and take 4 weeks, dependent upon the weather
78. To Agree a date for the Emergency Plan Template meeting, provisionally booked as 18 September  
**RESOLVED: That a meeting be held at 7.30pm on 18 September in the Wenningdale Room**
79. To consider the Police & Crime Commissioner consultation to improve collaboration between the Fire & Police services in North Yorkshire and agree a response  
**RESOLVED: That the Council support the 'Representation Model' where the PCC has voting rights on the Fire & Rescue Authority, but the two organisations remain totally separate**
80. To consider Craven Budget 2018/19 consultation and agree a response  
Several Cllrs had not had chance to read the circulated document. It was agreed that the clerk should formulate a response and circulate it to the Council. If there was no agreement then a separate meeting would need to be arranged.  
**RESOLVED: That the clerk formulate a response for agreement**

81. To Agree the Accounts for Payment

Craven District Council	50.29	Myers Building Supplies	222.00
Nisbets	121.14	Clearglass Cleaning	100.00
Stannah	172.84	Viking Direct	199.07
Water Plus	137.63	PKF Littlejohn	720.00
Yorkshire Water	6.89	1&1Internet	39.56
Phone Co-Op	0.11	Aviva	1116.54
Cannon	20.59	Swalec	1181.40
Andrews	15.24	BT	505.52
Thomas Graham	24.59	NEST	21.16
HAGS SMP	20000.00	Salaries	2291.16

**RESOLVED: That the accounts for payment are agreed**

- 81.1. To agree to purchase a wreath for Remembrance Day, approx. cost £20

**RESOLVED: That a wreath be purchased for Remembrance Day**

82. To consider items of Correspondence

- 82.1. To receive a letter from residents regarding problems with anti-social behaviour on School Hill

This subject had already been raised with the Police earlier in the year. It was agreed that a copy of the letter with all names and addresses removed should be sent to the Auction Mart, Hoggs & Heifers, and the Police asking for assistance in solving the problem of anti-social behaviour in the area.

**RESOLVED: That a copy of the letter be sent to the Auction Mart, Hoggs & Heifers and the Police requesting assistance in solving the problem of anti-social behaviour in the area**

- 82.2. To consider the NYCC consultation on disposal of hazardous household waste and agree a response

**RESOLVED: That the Council should provide collection at Recycling Points and free household collection where residents cannot get to Settle**

- 82.3. To receive notification of a drop-in at Bentham Golf Club on 15 September to discuss the future of services recently provided at Castleberg Hospital, and to agree a response – if any

**RESOLVED: That Cllrs should attend the Drop-In and have their say**

- 82.4. To receive an invitation to the Parishes Liaison Meeting on 20 September at CDC Offices, 6.30pm, and agree attendance

**RESOLVED: That Cllr Adams will attend if possible, and that other Cllrs should consider attendance**

83. To Receive Reports from Councillors who represent the Council on other bodies (for information only) - none

84. Items for next meeting and minor items only

The Extra Care Housing consultation had been held in the Town Hall and a planning application will be submitted shortly

It was noted that the 'Covert Filming' notices on Mount Pleasant have caused a drop in dog fouling B4RN wish to cross Council land. It was agreed that plans must be submitted to the next Council meeting for agreement.

The Badminton Club thanked the Council for the donated rackets.

There being no further business, the meeting was closed at 8.58pm

**AGENDA ITEM 71)****CLERK'S REPORT TO BENTHAM TOWN COUNCIL, 4 September 2017****1. Planning Decisions Received Since Last Meeting****1.1. GRANTED**

- 1.1.1. 08/2017/18017 Conversion of former barn to 3-bed dwelling at rear of 17 Main Street, High Bentham
- 1.1.2. 08/2017/18052 Proposed detached double garage & single storey extension at Little Ellergill Cottage, Doctors Hill, Low Bentham
- 1.1.3. 2017/18150/CND Application to discharge condition no 3,4,5,7 of previously approved appeal decision APP/C2708/W/16/3150306 at St Margaret's Church, Station Road, High Bentham
- 1.1.4. 2017/18243/HH Replacement of two existing wooden garden sheds with single-storey detached 'log cabin' at 1 Ellergill Cottages, Burton Road, Low Bentham
- 1.1.5. 2017/18274/ADV One internally halo illuminated fascia sign, one externally illuminated projecting sign and one non-illuminated wall mounted aluminium panel at United Cooperatives Late Shop, Main Street High Bentham

**1.2. REFUSED**

- 1.2.1. 08/2017/18102 Conversion of underground reservoir to dwelling at Millers Green, Mewith, High Bentham.

**2. Planning Correspondence**

- 2.1. 08/2017/17887 – Demolition of existing dwelling & erection of 16 dwellings at Felstead, Low Bentham Road – Planning Committee on 8 August
- 2.2. Planning Enforcement – alleged unauthorised removal of trees at Banks View, information on case and agreement to plant replacements
- 2.3. Lancaster City Council Local Plan – further consultations
- 2.4. NYCC Minerals & Waste Joint Plan addendum to proposed changes to publication draft plan 12/7

**3. Information Regarding Items Discussed at last Council Meeting (if not on agenda)**

- 3.1. No Council response to Local Plan sent as no comments received from Cllrs (10 July)
- 3.2. Dales Bus response, received 12 July

**4. Items for Information – see information folder**

- 4.1. Clerks & Councils Direct, July
- 4.2. The Clerk, July
- 4.3. Lune Habitat Herald 2017
- 4.4. Agreed Risk Assessment for use of ladder by volunteer to raise flags on Town Hall
- 4.5. Consultation (ends 2/9) on revised Taxi licensing policy circulated 19 July, agreed no response
- 4.6. To note the repair of the pavement / access to School Hill in early August
- 4.7. CDC agreement to cut grass between Grasmere Drive carpark & Cleveland Square
- 4.8. Network Rail Improvement Works 29/8 to 1/9/2017, Settle junction to Greystone Ghyll (& noticeboard)
- 4.9. MPs surgery diary Sept-Dec 2017 (Bentham 15 September).
- 4.10. Community First Yorkshire (Formerly RAY) – support for Armed Forces Veterans (& noticeboard)

**5. Items circulated by email**

- 5.1. Latest Weekly Rural News Digest 10/7, 17/7, 24/7, 31/7, 7/8, 14/8, 21/8, 31/8
- 5.2. Rural Vulnerability Service – Rural Broadband 12/7 & 30/8, Fuel Poverty 9/8, Rural Transport 16/8
- 5.3. Rural Spotlight – older People 19/7, Housing 26/7, Rural Health 23/8
- 5.4. Rural Opportunities Bulletin, 5/7 & 2/8
- 5.5. Rural Housing Enablers Newsletter 11/7
- 5.6. North Yorkshire Now July & August 17
- 5.7. Fields in Trust Newsletter 12/7
- 5.8. Craven District Council News July 17
- 5.9. NALC CEO bulletin 10/7, 14/7, 4/8
- 5.10. Locality, My Community 17/7, 2/8, 22/8
- 5.11. White Rose Update August
- 5.12. Rural Potential Survey, 10/8
- 5.13. NYP Recruiting Special Constables
- 5.14. RSN Conference 2017
- 5.15. NYCC Traffic Sensitive Streets Review – none in Bentham
- 5.16. YLCA September training programme

**6. Progress on Outstanding Matters**

- 6.1. Co-Option procedure – Clerks Forum request made 8/5, collation in progress
- 6.2. Rose Garden lease / purchase request made 22 May, chased 14 June
- 6.3. Street Lighting further discussed by Open Spaces, meeting with ENW to be arranged
- 6.4. NYCC asked about ditches 20/7, chased 20/11/16
- 6.5. Community Emergency Plan, 03/16 – meeting arranged for June 19
- 6.6. Craven Area Committee requested to consider Bentham School Crossing, 18 January 2016
- 6.7. Replica VC Winners stone confirmed ordered 12/11/15. Delivery dates awaited
- 6.8. Flagpole – donor found, to be progressed
- 6.9. Grasmere Drive bench site location permissions received, costs received, CDC to consider