

BENTHAM TOWN COUNCIL

Minutes of the Council Meeting held on Monday 21 May, at 7.30 pm in the Lower Town Hall

Present Cllrs Marshall (Chairman), Barnes, Bridgeman, Burton, Faraday, Swales, Taylor & Wills. Also the clerk, Mrs Burton

27. To Receive Apologies from members unable to attend
Cllr Handford, Adams & Stannard
28. To Receive & Record any member's Disclosable Pecuniary Interest in relation to items on the agenda and to receive and decide members' requests for DPI dispensations - none
29. To Receive Comment & Concerns - none
30. To Discuss & agree the required signage for the Philip Harvey Play Area
The initial ideas supplied by Cllr Adams were discussed at length and the following were agreed for a sign by the entrance:
Please respect this area and equipment
Please respect each other and the neighbours
Please use the equipment as designed
Please use the litter bins provided
Please report any problems or defects
Please help keep this area safe & tidy
All children under the age of 10 must be accompanied by an adult
Any person causing wilful damage or affecting the safety of this equipment will be prosecuted
Do not climb on or over fences
No dogs at any time
No alcohol or smoking on or around the play equipment
No Open Fires
It's your space – Keep it tidy

A sign should be placed on the gate of the toddler area stating 'For Children Under the age of 7yrs, supervised by an adult'. All other equipment is for children OVER 7yrs (This has been checked with HAGs)

Close to the swings a sign stating 'Stand clear of the swings at all times' should be installed. Similarly, by the zipwire a sign saying 'Stand clear of the zipwire when in use' should be installed.

To keep the area tidy 2 litter bins should be installed (one at the entrance and the other outside the children's area) – the clerk agreed to look for a suitable style. Craven District Council should be contacted to see if they will empty the bins

RESOLVED: That the above signage be sourced and installed as quickly as possible

RESOLVED: That the clerk circulate information on suitable rubbish bins

RESOLVED: That Craven District Council be contacted about emptying the bins

31. To Discuss & agree the Risk Assessment for the Play Area (Pape 2018/08)
The draft risk assessment was discussed and some suggested amendments agreed for the short term. The Council felt that it was under qualified and could not be sure that all items / issues had been covered. It therefore agreed at a professional risk assessment should be sourced. The clerk agreed to ask around and get some quotes for this.
Cllr Barnes left the meeting at 8.35pm
It was agreed that the Play Area needed to be inspected on a weekly basis, with a suitable checklist to record the event. Cllr Bridgeman agreed to be responsible for this until the new Coordinator was appointed
RESOLVED: That the draft risk assessment, with a few amendments, be agreed for use in the short term
RESOLVED: That quotes for a professionally produced risk assessment be sourced
RESOLVED: That Cllr Bridgeman will inspect the Play Area on a weekly basis in the short term

RESOLVED: That the clerk look for suitable seating for the play area, for approval

There being no further business, the meeting was closed at 8.45pm