

MINUTES of the Council Meeting held on Monday 27th July 2020, at 7.30 pm – conducted remotely.

Present: Cllrs Taylor (Chair), Adams, Bridgeman, Faraday, Handford, Marshall, and Stannard. CCLlr Ireton. The Clerk Christine Downey. And two members of the public.

- 87 To Receive Apologies from members unable to attend.
Cllr Burton.
- 88 To Receive and Record any member's Disclosable Pecuniary Interest in relation to any items on the agenda and to receive and decide members requests for DPI dispensations.
None.
- 89 To Receive Comment & Concerns: **None.**
- 90 To Confirm the Minutes of the previous meeting on 13th July 2020. (Paper 2020/57)
RESOLVED: That the minutes of the meetings of 13th July 2020 are agreed and be signed.
- 91 To consider and comment upon new planning applications: -
- 91.1 2020/21750/FUL Installation of a multi-use gaming area (MUGA) including fencing and associated works, at Cedar House School, Low Bentham, LA2 7DD.
RESOLVED: That the council has no objection to this application.
- 91.2 2020/21783/HH Garage side extension, at Millwood, Bentham Moor Road, High Bentham, Lancaster, LA2 7EX.
RESOLVED: That the council has no objection to this application.
- 92 To note draft minutes of the Finance meeting of 13th July 2020. (Paper 2020/58)
Noted.
- 93 Covid 19 related matters: -
- 93.1 To consider application for grant under the Bentham Town Council COVID19 Assistance Grant policy from Bentham Youth Café. (Pape 2020/59)
RESOLVED: To award an assistance grant of £509.57
- 94 To sign and approve the Annual Return: -
- 94.1 To review the statement of internal control and effectiveness of the system of internal control. (Papers 2020/60 and 2020/61)
RESOLVED: That paper 2020/60 was reviewed and agreed without amendment.
RESOLVED: That paper 2020/61 was reviewed and agreed without amendment.
- 94.2 To receive the audit report from the internal auditor. (Paper 2020/62)
Received and the Clerk was thanked for dealing with the year-end successfully,
RESOLVED: To refer the internal auditor's recommendation for two internal audits a year to the finance committee for consideration.
- 94.3 To review the effectiveness of the internal auditor. (Paper 2020/63)
RESOLVED: That paper2020/63 be accepted and agreed.
- 94.4 To confirm Yorkshire Internal Audit Services appointment for the year 2020/2021.
RESOLVED: That Yorkshire Internal Audit be reappointed as internal auditors for 2020/2021.
- 94.5 To review and agree the council audit plan for 2020/2021. (Paper 2020/64)
RESOLVED: That the Council Audit Plan was reviewed and agreed.
- 94.6 To receive the Annual Internal Audit Report for 2019/2020. (Paper 2020/65 page 3)
Received.
- 94.7 To agree and approve the annual governance statement. (Section 1 of paper 2020/65, page 4)
RESOLVED: That the Annual Governance Statement be agreed and approved

94.8 To agree and approve the accounting statements. (Section 2 of Paper 2020/65, page 5)

RESOLVED: That the Accounting Statement be agreed and approved

95 To agree the Accounts for Payment

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| Viking | Printer Ink | 146.69 |
| Wages | Salaried – July 2020 | 2576.98 |
| Citron | Sanitary Disposal | 24.34 |
| Yorkshire Internal Audit Services | Internal audit fee | 315.00 |
| Premium Credit Ltd | Insurance – June 2020 | 330.27 |
| SSE Swalec | Gas Town Hall | 5.01 |
| Premium Credit Ltd | Insurance - July 2020 | 330.27 |
| SSE Southern Electric | Electric Town Hall | 106.34 |

RESOLVED: Approved

RESOLVED: To be authorised by Cllrs Faraday and Stannard.

96 To consider the amended draft benches policy. (Paper 2020/66)

RESOLVED: Approved and adopted.

97 To consider blanking the screen for visitors to remote meetings and agreeing a way forward.

RESOLVED: To switch off the cameras of members of the public participating in remote meetings.

98 Items for next meeting and minor items only:

A) Jill Heseltine has requested a walk along the Main Street with the Clerk and the Chairman or another councillor sometime next week, in order to finalise plans for the planters and any other arrangements in connection with the RHSS grant funding application. Cllr Marshall agreed to conduct the walk and will let the Clerk have details of his availability.

B) The yellow lines recently painted on the bend at Crow Trees have now been tarmacked over. Clerk to contact highways regarding their reinstatement.

99 Date of next meeting: 7th September 2020.

There being no further business the meeting closed at 20.08.