



BENTHAM TOWN COUNCIL

Town Clerk:
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10th June 2020

There will be a Meeting of the Bentham Town Council on Monday 15th June 2020 at 7.30pm – to be conducted remotely.

(Please can everybody participating log in at 7.20 pm at the latest so that any connection problems can be resolved and the meeting can start promptly at 7.30 pm. Thank you.)

**ANYBODY WISHING TO ATTEND, PLEASE EMAIL THE TOWN CLERK AT
townclerk@benthamtowncouncil.co.uk
FOR AN INVITATION PROVIDING JOINING DETAILS AND INSTRUCTIONS**

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

Background papers are available for viewing by appointment before the meeting. They will be circulated to Councillors in the days before the meeting.

Christine Downey
Christine Downey, Clerk to The Council

COUNCIL AGENDA

30. To receive **Apologies** from members unable to attend

31. To receive & record any member's **Disclosable Pecuniary Interest** in relation to items on the agenda and to receive and decide members requests for **DPI dispensation**

32. To receive **Comment & Concerns** : Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation (NB for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification)

33. To **Confirm the Minutes** of the previous meetings on 18th May 2020. (Paper 2020/21)

34. To receive the **Clerks Report** (for information only). (Paper 2020/22)

35. To receive **Reports from CCLlr & DCllrs** (for information only) - If any

36. Planning
 - 36.1 To consider and comment upon **New Planning Applications**
 - 36.1.1 2020/21623/VAR Application for variation of condition no's 2 (Approved Plans) and 5 (Tree Planting Scheme) of planning application referenced 2019/20986/MMA granted 22 November 2019 at United Co Operatives Late Shop, Main Street, High Bentham, Lancaster, LA2 7HE.
 - 36.1.2 2020/21641/FUL Change of use of agricultural grassland for the siting of 8 no. high quality glamping pods, a recreational and utility building, retention of an existing structure for use as a management suite and associated site works at Land North of B6480, Bentham Lane, Bentham, Lancaster, LA2 7AJ.
 - 36.2 To receive **Planning Decision** - If any (see Clerks Report)
 - 36.3 To receive **Correspondence on Planning Issues and agree a way forward**
Consultation on planning application – amendments: 2020/21514/FUL Conversion and extension of former NatWest Bank to form 2 residential properties and associated external works, at National Westminster Bank, Station Road, High Bentham, Lancaster, LA2 7LF.
37. Highways Matters - To consider and note **Highway Matters** for information - If any (Councillors can comment on any minor Highways issues currently causing concern.
38. **COVID 19** related matters
 - 38.1 To consider applications for grants under the Bentham Town Council COVID19 Assistance Grant policy – Bentham Older People Together. (Paper 2020/23)
 - 38.2 To consider the letter from Paul Oaks regarding “Bentham’s Provision for help for Elderly and Shielded people”, and to agree a response and/or way forward. (Paper 2020/24)
 - 38.3 To consider issues concerned with re-opening Philip Harvey Playing Field and the Town Hall, and to agree a way forward.
39. To discuss the **litter problem** and agree a way forward.
40. To review the **Insurance Values** as shown in the assets register. (Paper 2020/25)
41. To **consider the Insurance Renewal Documentation** and agree any change, if any (Paper 2020/26)
42. To consider purchasing a **BlueJeans licence** for Bentham Town Council.
43. To agree the **Accounts for Payments**.
44. To consider **Buildings** matters and quotes: -
 - 44.1 Quote from Howsons for smoke detectors and call point. (Paper 2020/27)
 - 44.2 Steve Frankland quote for repairs to various doors and reinstating seat at The Green, Low Bentham. (Paper 2020/28)
45. To discuss the **Street Lighting Programme** and agree a way forward: -
 - 45.1 To receive a general update.
 - 45.2 To consider having a policy for the adoption of street lights on new housing developments.
 - 45.3 To Consider a new contract for the Council’s unmetered electricity supply. (Paper 2020/29)

46. To discuss progress on the special project to update the **Heritage Trail** and footpath and agree a way forward.
 - 46.1 Two quotes to be considered: -
 - 46.1.1 DAB Graphics quote for 250 Foamex Waymarker Discs. (Paper 2020/30)
 - 46.1.2 Thomas Brown/Kingsdale Projects quote for the major works on trails and footpath. (Paper 2020/31)
 - 46.2 Info board – Farming Information Board at Riddings Lane missing.
47. To discuss the request from Citizens Advice Craven & Harrogate District (CACHD) and agree a way forward. (Paper2020/32)
48. To discuss the position regarding the handling of anonymous letters and agree a way forward. (Paper 2020/33)
49. To receive items of correspondence – if any.
50. To Receive Reports from Councillors who represent the Council on other bodies (for information only) - If any.
51. Items for next meeting **and minor items** only.
52. Date of next meeting.

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