

BENTHAM TOWN COUNCIL



Town Clerk:
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2nd September 2020

There will be a Meeting of the Bentham Town Council on 7th September 2020 at 7.30pm – to be conducted remotely.

(Please can everybody participating log in at 7.20 pm at the latest so that any connection problems can be resolved and the meeting can start promptly at 7.30 pm. Thank you.)

**ANYBODY WISHING TO ATTEND, PLEASE EMAIL THE TOWN CLERK AT
townclerk@benthamtowncouncil.co.uk
FOR AN INVITATION PROVIDING JOINING DETAILS AND INSTRUCTIONS**

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

Background papers are available for viewing by appointment before the meeting. They will be circulated to Councillors in the days before the meeting.

Christine Downey
Christine Downey, Clerk to
The Council

COUNCIL AGENDA

100. To receive **Apologies** from members unable to attend

101. To receive & record any member's **Disclosable Pecuniary Interest** in relation to items on the agenda and to receive and decide members requests for **DPI dispensation**

102. To receive **Comment & Concerns** : Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation (NB for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification)

103. To **Confirm the Minutes** of the previous meetings on 27th July 2020. (Paper 2020/67)

104. To receive the **Clerks Report** (for information only. (Paper 2020/68)

105. To receive the **Police Report** & allow members to ask questions for information - If any.

106. To receive **Reports from CCLlr & DCllrs** (for information only) - If any.

107. To discuss correspondence received regarding local council reorganisation and to agree a response and/or a way forward. (Paper 2020/69)

108. Planning
- 108.1 To consider and comment upon **New Planning Applications**
- 108.1.1 2020/04936/DY BT Consultation on Intended Public Payphone Removal. (Paper 2020/70)
- 108.1.2 2020/21887/FUL Erection of portal frame agricultural building. At High Bottom Farm, Birkwith Lane, Low Bentham, Lancaster, LA2 7DG. (Paper 2020/71)
- 108.2 To receive **Planning Decision** - If any (see Clerks Report).
- 108.3 To receive **Correspondence on Planning Issues**: To consider and agree a response to, or a way forward regarding, Planning Consultations: NALC are asking member local councils to respond on this very important issue;
- 108.3.1 Changes to the current planning system (deadline 17/09/2020). (Paper 2020/72)
- 108.3.2 Planning for the future (deadline 15/10/2020). (Paper 2020/73)
- 108.3.3 Transparency and competition: a call for evidence on data on land control (deadline 16/10/2020). (Paper 2020/74)
109. Highways Matters - To consider and note **Highway Matters** for information - If any (Councillors can comment on any minor Highways issues currently causing concern.)
- 109.1 Road works on Burton Road, Low Bentham. Repeated closures to supply services to the new school site. (Paper 2020/75)
- 109.2 Issues on the footpath trail. (Paper 2020/76)
- 109.3 Narrow stile on footpath adjacent to Pye Busk Close.
- 109.4 Parking on Station Road.
- 110. COVID19 related matters**
- 110.1 To consider applications for grants under the Bentham Town Council COVID19 Assistance Grant policy from the British Red Cross. (Paper 2020/77)
- 110.2 To receive an update on the reopening of the public toilets at the Town Hall.
- 110.3 To consider issues concerned with the re-opening of the rest of the Town Hall and to agree a way forward.
- 110.1 To consider arrangements for handling cash in TIP and agree a way forward.
- 110.2 To consider the arrangements for conducting remote meetings and public notice of a meeting, particularly the advertisement of a link for joining a meeting. (Paper 2020/78)
111. To agree the **Accounts for Payment**
112. To agree and sign the direct debit mandate for trade waste payments to Craven District Council. (Paper 2020/79)
113. To propose that the sub paragraph in the **Financial Regulations** that allows the Clerk, in conjunction with Chairman of the Council or the Chairman of the appropriate committee, to authorise expenditure for any items below £500 (bullet point three of para 4.1) is removed. (Paper F2020.10)
114. To consider a draft **Equality and Diversity policy**. (Paper 2020/80)
115. Street lighting renewal programme – To agree a way forward regarding **Cross Lane**. (Paper 2020/81)
116. To discuss the **arrangements for tree trimming** following the advice received from NYCC regarding the power to cut hedges overhanging the highway and to agree a way forward. (Paper 2020/82)

117. To consider what should be circulated by email to councillors and what is not necessary, and agree a way forward.
118. To consider whether promotion of local business on the council social media page is acceptable.
119. To decide who will be the beneficiary of the profit from the **2021 Bentham & Beyond Calendar** sales.
120. To consider a **quote for a hazardous substance's storage cupboard** for the cleaners store room, as recommended by the fire risk assessment. (Paper 2020/83)
121. To agree on the design for the **Heritage Trail Way Markers**. (Paper 2020/84)
122. To consider the erection of **Christmas Trees** on the Town Hall.
123. To consider the following **correspondence** and to agree a way forward and/or a response: -
 - 123.1 From Howard Matthew as Trustee of Pioneer Projects regarding the loss of the garden at Looking Wells Studios. (Paper 2020/85)
 - 123.2 From Andrea Taylor re re-siting of dog bin. (Paper 2020/86)
 - 123.3 From Joanna Brennan re bus services. (Paper 2020/87)
 - 123.4 From Co-op re litter problem. (Paper 2020/88)
 - 123.5 From Marianne Corless re photo request. (Paper 2020/89)
 - 123.6 From Double Take Projections re Christmas Light Show. (Papers 2020/90 and 2020/91)
124. To receive items of **correspondence** –
 - 124.1 Email of 30/07/2020 from Bentham News Co-ordinator advising that due to pressures on funds following lockdown the Bentham News will not be able to make a donation toward the cost of the work on the Heritage Trail.
125. To Receive **Reports from Councillors** who represent the Council on other bodies (for information only) - If any.
126. Items for next meeting **and minor items** only.
127. Date of next meeting.

Christine Downey
Clerk to The Council

2nd September 2020