

# BENTHAM TOWN COUNCIL



Town Clerk:  
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20<sup>th</sup> July 2022

## There will be a Meeting of the Bentham Town Council on Monday 25<sup>th</sup> July 2022 at 7.30 pm – to be conducted in the Lower Hall at Bentham Town Hall.

**All Town Council Meetings are open to the Public and Press.**

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

*C Downey.*

20/07/2022: Christine Downey: Clerk/RFO.

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## AGENDA

89. **Apologies** from members unable to attend: -

- 89.1 To Note Apologies for absence given in advance of the meeting.
- 89.2 To consider acceptance of reasons for absence – if consideration of reason requested.

90. **Declaration of Interest:** -

- 90.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
- 90.2 To Approve Dispensation Requests – if dispensation request received.

91. To receive **Comment & Concerns:** Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.

(NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; The period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).

92. To review and adopt the updated co-option policy. (Paper 2022/124)

93. To consider written applications for the office of town councillor and to fill vacant seats **by co-option**. (Paper 2020/125)

94. To **Confirm the Minutes** of the previous meetings on 4<sup>th</sup> July 2022. (Paper 2022/126)

95. To receive the **Draft Minutes of the Finance Committee** meeting of 11/07/2022. (Paper 2022/127)

96. Planning Matters: -
- 96.1 To consider and comment upon **New Planning Applications**
- 96.1.1 2022/23965/VAR. Application to vary Condition No 2 (Approved Plans) of application Reference Numbers: 2021/22678/FUL. Date of Decision 23/12/2021. Barn at Lane Foot Farmhouse, Greystonegill Lane, Bentham, Lancaster, LA2 7AL.
- 96.1.2 2022/24171/VAR. Application for variation of condition No.3 on planning application referenced 08/2017/17775. Was a prior to first use condition. Materials were used before discharging the conditions. To be post start and to discharge. Site of Low Bentham CP School, Doctors Hill, Low Bentham, Lancaster.
- 96.2 To consider and agree a response to the following consultation documents from Craven District Council:
- 96.2.1 Flood Risk & Water Management Supplementary Planning Document. Deadline 08/08/2022. (Paper 2022/128)
- 96.2.2 Green Infrastructure and Biodiversity Supplementary Planning Document. Deadline 08/08/2022. (Paper 2022/129)
97. To agree the **Accounts for Payment**.
98. **Buildings: Town Hall:** -
- 98.1 To review the lift inspection report and consider whether any further action is required. (Paper 2022/130)
- 98.2 To review the count of chairs and agree a way forward. (Paper 2022/131)
- 98.3 To consider installing flag poles on the front of Town Hall.
- 98.4 To consider quotes for: -
- 98.4.1 Work on the fire alarm system and emergency lights, from Howsons, dated 20/06/22. (Paper 2022/132)
- 98.4.2 Service contract on sliding doors from The Automatic Door Company dated 22/06/22. (Paper 2022/133)
- 98.4.3 Decorating by Barbra Rothwell. (Paper 2022/134)
- 98.5 To consider action to be taken re old papers stored in cupboard at bottom of WR stairs and agree a way forward.
- 98.6 To consider hiring a skip and arranging for Thomas Brown to clear out the basement and underpass storage and to agree a way forward.
- 98.7 To consider the condition of basement and agree a way forward.
- 98.8 To receive the notes from the Annual Walk of Town Hall on 03/03/2022. (Paper 2022/135)
- 98.9 To review the list of unresolved repairs at the Town Hall and agree a way forward for any not already covered. (Paper 2022/136)
99. To consider the following **correspondence** and to agree a way forward and/or a response: -
- 99.1 Email of 07/07/2022 regarding Longstaffe's Educational Foundation Town Council Representative. (Paper 2022/137)
- 99.2 Email of 16/07/2022 regarding use of room at town hall for Bentham Masterplan meeting. (Paper 2022/138)
100. Items for next meeting **and minor items for information** only.
101. Date of next meeting.
102. To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential nature of the remainder of the business, that the public and press be excluded further from the meeting, whilst item **F103 and F104** is considered: -
103. To review matters regarding the Caretaker and agree a way forward.
104. To consider items of correspondence received regarding the **Community Youth Building** and agree a way forward.

